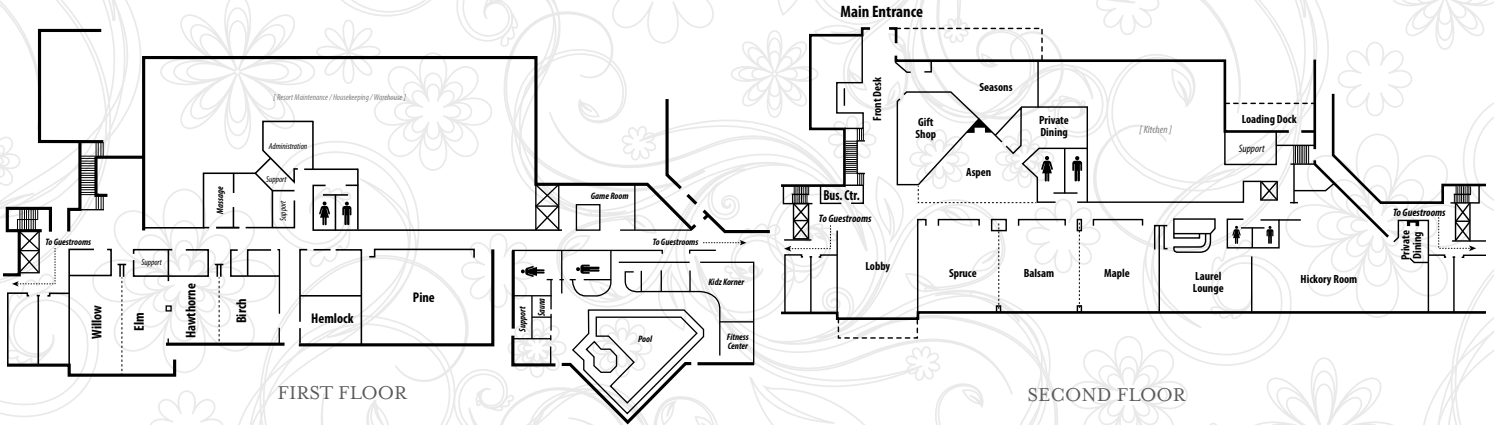


# CONFERENCE ROOM SEATING CHART



ROOM	"U"	THEATRE	CLASS ROOM	ROUND	BANQUET	RECEPTION	BOARD ROOM	HEIGHT	WIDTH	LENGTH	SQ. FT.
Aspen Private Dining	—	—	—	—	—	—	—	12'	24'	32'	768
Aspen Hospitality Room	—	—	—	—	—	—	—	16'	33'	59'	1,947
Maple	40	200	75	90	150	185	26	20' - 20"	38'	46'	1,748
Balsam	40	200	75	90	150	185	26	20' - 20"	38'	46'	1,748
Spruce	40	200	75	90	150	185	26	20' - 20"	38'	46'	1,748
Pine	50	215	125	120	160	200	26	12'	52'	38'	1,976
Birch	25	60	30	40	40-50	60	20	12'	24'	27'	648
Hawthorne	20	50	24	20	30-40	50	20	12'	20'	27'	540
Elm	20	50	24	20	30-40	50	14	12'	20'	27'	540
Willow	20	50	24	20	30-40	50	14	12'	20'	27'	540
Hemlock	25	50	24	30	40-50	60	20	12'	28'	26'	676
Bear Paw	N/A	750	380	300	550	700	30	20'	90'	75'	6,750
Pavilion	N/A	900	450	350	660	840	N/A	10'	50'	165'	8,250

PLEASE NOTE THAT THIS CHART DOES NOT REFLECT THE ADDITION OF HEAD TABLES, DANCE FLOORS, WATER/BREAK STATIONS, A/V CART, ETC. WIRELESS HIGH-SPEED INTERNET ACCESS IS PROVIDED AT NO CHARGE IN THE LODGE MEETING ROOMS. ALL GUEST ROOMS ARE WIRED FOR FREE HIGH-SPEED INTERNET.

### AUDIO-VISUAL EQUIPMENT RENTAL

LCD projector.....	75
27" TV & VCR.....	50
Podium & mic.....	10
Lavalier mic.....	15
Projection screen.....	FREE
DVD.....	25
Sound System (inside venues only).....	75

### MEETING EQUIPMENT RENTAL

Flip chart with markers.....	20
Easel.....	5
Extension cords/power strips.....	10
AV cords.....	5
Direct phone line.....	100
Conference phone.....	150

### CONFERENCE SERVICES

Copies.....	.20 each
Outgoing fax.....	5 First Page
1.00 each additional page	
Incoming fax.....	1 / Page

### SPECIAL ARRANGEMENTS\*

12'x12' Dance Floor.....	150
Campfire.....	100
Gas Grill (per day).....	25

\*OTHER SPECIAL ARRANGEMENTS MAY BE MADE THROUGH THE CONFERENCE SERVICE STAFF

### EXHIBITOR FEE

One 6' skirted table,	
2 chairs.....	25 per exhibitor / per day
Electric.....	5 extra
Phone service to exhibitor booth can be provided for an additional fee.	

++ Prices quoted are per person. A 6% WV state tax and an 20% service charge will apply. All prices are subject to change due to availability or market price. Children ages 6-12 are half price and children 5 and under are free with any buffet. Specialty menus are available through the conference service staff.